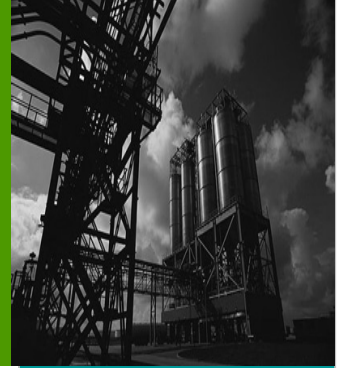


# PROJECT PLANNING, MANAGEMENT AND CONTROL



## COURSE OVERVIEW

Understanding of project planning, management and cost control is very crucial to ensure that; project is delivered on time, within budget and meeting the required quality. Competent project managers need to apply the principles of project planning, management and control and drives the project team to execute the project. The course is intended to provide the knowledge, understanding and the tools required for the successful and effective project planning, management and control.

## COURSE OBJECTIVES

At the end of this course, the participants will be able to:

- Know and understand the requirements and strategies for a successful project
- Select and apply the current tools and techniques
- Participate and provide effective support to the formulation and management of project teams

## COURSE CONTENTS

- Plant Layout Design Engineer Responsibility in Various Industries
- Plant Design Engineering Input
- Developing Equipment Layout
- Plant Design Methodology
- Piping Layout Study

### Method of payment

Please complete and return the reply form together with payment.

Payment shall be made through Crossed Cheques/Postal Orders/ Bank Drafts/ Cash and Made Payable to "OCTAGON PETROLEUM TECHNOLOGY SDN BHD"

You may also bank-in direct to:

Malayan Banking Berhad  
Branch A/C: 564847100322  
Please provide a copy of the bank-in slip to our office for our reference and fax in to 603-9059 2431

### Cancellation & substitutions

A full refund will be promptly made for all written cancellations 2 weeks before the meeting. 50% refund will be made for written cancellations received 7 days before the meeting. A substitute may be made at any time.

### Note

a) The organizer has the right to make any amendments that they deem to be in the best interest of the course and to cancel the course if insufficient registrations are received a week before course commencement date.

b) CERTIFICATE OF ATTENDANCE will be awarded at the end of the course.

**OCTAGON  
PETROLEUM  
TECHNOLOGY SDN BHD**

No 2-3, Langsari Business Centre,  
Zone J2, Jalan Radin Anum,  
Bandar Baru Seri Petaling, 57000 Kuala Lumpur.

Tel : 03-90592430  
Email : training@octagon-petroleum.com

**OCTAGON**  
PETROLEUM TECHNOLOGY

## REPLY FORM

Name : \_\_\_\_\_

Job Title : \_\_\_\_\_

### Company Information

Company Address : \_\_\_\_\_

\_\_\_\_\_

Tel \_\_\_\_\_ Fax \_\_\_\_\_